

---

---

# Peoples Congregational United Church of Christ

# Boards and Committees

# Summary of Duties

*Excerpted by Nominating Committee from the Constitution and By-Laws.  
For further details, see By-Laws adopted December 2011.*

---

## Church Council

*Consists of the Moderator, Moderator-Elect, Church Clerk, Treasurer, Financial Secretary, Chairpersons of each of the four Boards and Council of Circles and Clubs, and nine Members-at-Large.*

The Council maintains general oversight of all the activities of the church and is responsible for governance of the Church between meetings of the Governing Body. The Council manages the following committees: Personnel, Nominating, and Pastoral Search for Called Ministers. Also, the Council is responsible for planning church wide meetings

## Board of Deacons

*Twenty-seven primary members, and as many Senior and Ordained Members as the Church shall elect from time to time.*

Deacons assist the Ministers in the administration of the Lord's Supper, visit the sick, counsel members, provide for the supply of the pulpit when necessary, look after the needy, and assist in the spiritual care of the Church.

## Board of Trustees

*Twenty-one members.*

Holds the property of the Church in trust, properly insuring it and maintaining it in good repair. It manages the financial affairs of the Church and secures the financial cooperation of the members in the support of the work of the Church. It provides periodic statements of individual contributions to members and other contributors. It is responsible for raising funds for the Church as necessary, and preparing and presenting the annual budget to the Governing Body. It has the responsibility to see that contractual and financial obligations of the Church are met promptly. It has the power to buy, sell, mortgage, or transfer the real property of the Church when duly required authority is received from the Governing Body. Its consent must be secured for the use of the Church buildings.

## Board of Christian Education

*Twelve members, of whom at least three shall be youth members of the Church, 21 years of age or under.*

Plans the development of the Christian education program of the Church. It administers the Church School and selects the Director of the Church School. The Board equips persons for responsible Christian living and service in today's world; engages in study, long-range planning and evaluation of the congregation's and community's Christian educational needs; and initiates new educational ventures to meet those needs.

## Board of Christian Social Action

*Twelve members*

Responsible for relating the messages of our Christian Gospel to the total society on the local, national, and international levels. It promotes a program of education and action in the Church and cooperates with other committees or organizations in the field of Christian Social Action.

## Standing Committees

*Each standing committee consists of six, nine, or twelve members, for a three-year term; one-third to be elected annually (except for those elected to fill unexpired terms).*

### Scholarship Committee

Develops and determines the criteria, unless otherwise specified, for designated gifts, for awarding scholarships, book grants, and the like; oversees the application process; selects the recipients; and determines the amount of each award.

### Evangelism and Outreach Committee

Assists in the promotion of the growth of the membership of the Church and promotes a program of fellowship and visitation. It may cooperate with other religious bodies for missions within and outside the Church.

### Music and Arts Committee

Assists the Senior Minister in planning and coordinating music and arts ministries of the Church.

### Delegates to Central Atlantic Conference, Potomac Association, and Council of Churches of Greater Washington

*Number of delegates is based on the membership of the Church, in accordance with guidelines of the United Church of Christ.*

Delegates report the results of meetings or conferences attended to the Church Council and the Governing Body. Delegates are elected by the Governing Body for staggered three-year terms.

## Board and Standing Committee Chairs

At its first meeting of each Church Year, each Board and Standing Committee elects its own chairperson to serve until replaced by subsequent vote of said Board or Committee.